

Bylaws

Wil-Mar Ladies Golf League

Organized 1983

ARTICLE I: NAME: The name of this organization shall be Wil-Mar Ladies Golf League.

ARTICLE II: PURPOSE: The organization formed to promote interest and participation in golf for women.

ARTICLE III: MEMBERSHIP: Membership is open to women interested in playing golf with our league. Members are expected to have or establish a USGA handicap. The League will provide information and assist members as necessary in obtaining and maintaining a USGA handicap.

ARTICLE IV: Dues amount is fixed by the Board of Directors (BOD). Payment is required to participate in league activities.

ARTICLE V: MEETINGS:

Section I: BOD Meetings include:

- a) Pre-season Meeting. It shall precede the Membership Kickoff/Information Meeting
- b) End-of-Season Meeting. It shall precede the Membership Post-Season Awards Meeting
- c) Other: The President may call additional board (or membership) meetings

Section II: Membership Meetings include:

- a) Membership Kickoff/Information (Kickoff) Meeting
- b) Post-Season Awards Meeting (and election of officers)
- c) Other: By written petition to the BOD, six members may call any special meeting

Section III: Quorum requirements:

- a) BOD Meetings: require a quorum of two thirds (2/3rd) of the officers.
- b) Member Meetings (general or special): require quorum of one third (1/3rd) of the membership

Section IV: BOD Meeting attendance alternatives: The BOD determines the acceptability and quorum requirements for use of virtual/electronic-meeting options (such as audio/video or phone conferencing).

ARTICLE VI: ELECTION OF OFFICERS: The President shall appoint an ad-hoc Nominating Committee of three persons. The Nominating Committee shall identify candidates to fill offices for the following year. After review and approval of the BOD, the slate of officers shall be presented and voted on at the Post-season Awards Meeting. If a position remains unfilled or a vacancy occurs the BOD shall appoint a replacement to serve out the term.

ARTICLE VII: OFFICERS:

Section I: Officer Titles:

The officers making up the Board of Directors are as follows: President, Vice President, Treasurer, Recording Secretary, Golf Records Chairperson, Tournament Chairperson, Handicap Chairperson, Ringer Chairperson, Social Chairperson and Historian Chairperson.

Section II: Other BOD participants

- a) **Advisor Role:** (a non-voting position) shall offer advice and historical information as needed or when called upon by the President or Board of Directors.
- b) **Golf-Club Representative:** A Wil-Mar Golf Club representative (a non-voting position) is invited to consult; and to participate at BOD and membership meetings.

ARTICLE VIII: VOTING: Anything — including Bylaw changes — brought to a membership vote shall be decided by a majority of the members present at the “stated” or “called” meetings having the required quorum as described in Article V.

ARTICLE IX: DUTIES OF OFFICERS:

Section I: President: The President shall preside at all meetings, discharge all other duties of office and shall be a member ex-officio of all committees. The President shall initiate an annual review of the Local League Rules.

Section II: Vice President: The Vice President shall assist the President, perform all duties in her absence and perform such duties as designated by the Board of Directors. She shall be in charge of obtaining all year-end reports and compiling booklets for the Post-Season Awards Meeting. She will also be in charge of the bi-annual Ladies League Invitational.

Section III: Recording Secretary: The Recording Secretary shall record the minutes of all business and Board of Directors Meetings. Prior to the beginning of the new golf season, she shall publish and make available the **Local League Rules** in both hardcopy and as an electronic posting.

Section IV: Treasurer: The Treasurer shall collect all dues, keep books of League accounts, and pay all League bills. She shall also submit a financial report at the Board of Directors' Pre-season Meeting, the Membership Kickoff Meeting, and at the Post-Season Awards Meeting. She shall also maintain and distribute a current membership list and provide general and special meetings notifications.

Section V: Golf Records Chairperson: The Golf Records Chairperson shall collect score cards and record members' points for league-play dates. At season's end, she shall calculate each member's award based on total points and the BOD's points/award money allocation; and provide the results to the Vice President.

Section VI: Tournament Chairperson: The Tournament Chairperson shall conduct all tournaments of the League. These include the Monthly and Club Championship Tournaments. At the end of the season, she shall provide the Vice President with individual tournament results for publication.

Section VII: Handicap Chairperson: The Handicap Chairperson shall obtain or help establish USGA handicaps for all members and assist in establishing flights when requested. She shall be responsible for bi-monthly printing of the League's member-handicap listing and making it available for weekly play.

Section VIII: Ringer Chairperson: The Ringer Chairperson shall provide the method for members to post birdies and ringer scores. At the end of the season, she shall report birdies and ringer results to the Vice President. She shall also maintain chip-in (weekly) and hole-in-one records and payout as necessary.

Section IX: Social Chairperson: The Social Chairperson shall organize all social events. She shall be in charge of organizing the Member Kickoff Meeting and the Post-season Awards Meeting. She shall send social-event mailings/e-mails to members.

Section X: Historian Chairperson: The Historian shall take pictures and keep a scrapbook. This scrapbook will be on display at general meetings and then placed in the Clubhouse with newest pictures on display.

Section XI: Documentation: All officers are responsible for ensuring that their assigned documents are current, and where applicable in electronic format. They or a BOD assignee shall arrange for Internet publication of selected documents or information related to the league.

ARTICLE X: COMMITTEES: Any Chairperson may, at her discretion, appoint a Committee to assist her. Appointees may participate in BOD discussions/activities. However, they do not have a vote except as a BOD officer if applicable.

ARTICLE XI: OFFICER SUCCESSION: The President of the current year is expected to become the Advisor the following year — unless re-elected as president.

ARTICLE XII: CALENDAR: Official league play shall begin the first Monday of April and ends on the last Monday of October unless the BOD determines otherwise.

ARTICLE XIII: FINANCIAL REVIEW: The President may appoint a committee to review the Treasurer's Report at the end of the league year.

Bylaws — Review and Amendments dates:

Revised February 2006: Approved by Board of Directors, February 27, 2006

Approved by Membership, March 6, 2006

Reviewed and accepted by Board w/o change February 19, 2007

Reviewed and accepted by Board w/o change February 18, 2008

Reviewed and accepted by Board w/o change January, 2009

Reviewed and accepted by Board w/o change January 19, 2011

Revised January 2014: Approved by Board of Directors, January 27, 2014

Approved by Membership, March 3, 2014